



# LORAS COLLEGE

## Health Center

1450 Alta Vista St. | Dubuque, IA 52001 | Phone: (563) 588-7142 | Fax: (563) 588-7659

### Application for Air Conditioners in Loras College Student Housing

#### TO BE COMPLETED BY THE ATTENDING ALLERGIST OR SPECIALIST

Student Name: \_\_\_\_\_ Room #: \_\_\_\_\_ Residence Hall: \_\_\_\_\_

1. How long has this student been under your care? \_\_\_\_\_

\_\_\_\_\_

2. Type of Allergy or significant medical condition? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. Diagnostic Testing and Results? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. Symptoms? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5. Name and frequency of prescription medication taken to manage symptoms: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

6. Name and frequency of over-the-counter medication taken to manage symptoms: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

7. Is the student receiving allergy shots? \_\_\_\_\_

8. Are symptoms:  Continuous  Intermittent  Seasonal

9. Severity of symptoms:  Mild  Moderate  Significant

10. To manage the students' allergies, is the use of an air conditioner:

Desirable?  Yes  No Essential?  Yes  No

11. To manage other medical conditions the student may have, is the use of an air conditioner:

Desirable?  Yes  No Essential?  Yes  No

#### SIGNATURE AND OFFICE STAMP ARE REQUIRED FROM THE ALLERGIST OR SPECIALIST

\_\_\_\_\_  
Signature

Office Stamp



**LORAS COLLEGE™**

**Health Center**

**1450 Alta Vista St. | Dubuque, IA 52001 | Phone: (563) 588-7142 | Fax: (563) 588-7659**

## **AIR CONDITIONERS IN LORAS COLLEGE STUDENT HOUSING**

Students requiring an air conditioner must submit an air conditioner request form that has been completed, signed and stamped by their attending allergist or specialist. This documentation must be submitted each academic year. Approval of an air conditioner in the past does not guarantee the continued use of an air conditioner.

Due to safety restrictions and electrical load limitations, a limited amount of air conditioners will be approved based on physician documentation of medical necessity. Students who are approved for an air conditioner are encouraged to live on the first or second floor of the residence halls. Windows in the first floor of the Visitation Complex do not accommodate air conditioners.

The student will provide their own air conditioner that is not to exceed 5200 BTU's. The student must contact their Area Coordinator before installing the air conditioner. The student may install their own air conditioner. The maintenance department needs to inspect the air conditioner before the student turns it on. The student should have their Area Coordinator contact the maintenance department to schedule an air conditioner inspection appointment.

If requested, the maintenance department will install the air conditioner for the student. The student should have their Area Coordinator contact the maintenance department to schedule an air conditioner installation appointment. If the installation is simple, the air conditioner is set in the window and the accordion sides are expanded, there is no charge. If the air conditioner needs to be mounted on plywood to help the unit stay in the window, there will be a materials charge based on the materials used. The maintenance department is not allowed to make modifications to windows to accommodate air conditioners.

The air conditioners must be removed by October 30<sup>th</sup> unless the allergist or specialist authorizes a request for an extension.

Students must submit the completed air conditioner request form by July 31 to:

Loras College Health Center  
1450 Alta Vista  
Dubuque, IA 52001  
Phone: (563) 588-7142  
Fax: (563) 588-7659

The Loras College Health Center will contact the student via email notifying them if their request has been approved or denied.